

WRITING SUB-TEST – TEST BOOKLET

INSTRUCTIONS TO CANDIDATES

You must write your answer for the Writing sub-test in the **Writing Answer Booklet**.

You must **NOT** remove OET material from the test room.

Occupational English Test

WRITING SUB-TEST: RADIOGRAPHY

TIME ALLOWED: READING TIME: 5 MINUTES

WRITING TIME: 40 MINUTES

Notes:

Assume that today's date is 10 February 2019.

You are the chief radiographer in a city hospital. The Director of Radiology has asked you to write a response to the following memo, using the information on the documents below.

MEMO

TO: Dr Fred Quirk, Director of Radiology
FROM: Dr Ian Page, Director of Intensive Care
DATE: 07 February 2019
SUBJECT: Response delay for ICU

Dear Fred,

Dr Fred Quirk, Director of Radiology
Dr Ian Page, Director of Intensive Care
07 February 2019
Response delay for ICU

I have been made aware of a delay in getting an urgent chest X-ray in I.C.U. last Saturday. The patient, Mr Rouse, was to have a post central line insertion chest X-ray, as there was some question as to whether the patient had a pneumothorax. The patient had to wait for over 50 minutes for the X-ray and I believe this to be an unacceptable time delay for intensive care dependent patients. Could you please look into this as I would be concerned if such delays continued to occur.

Regards,

Ian Page

1. RADIOGRAPHY DEPT PATIENT LOG: Saturday, 01 Feb 2019 (extracts)

Radiographers on duty: Steve Jones, Kate Brown (sick, not replaced)

Time	Referral Location	Pt. Name	Exam	Comments
12.05	ED	SIMON	CXR	?SOB
12.15	WD 4	LEE	CXR	PAIN
12.25	ED	KOSKO	AXR	RENAL
12.40	ICU BAY 3	RAMSON	CXR	TUBE REM.
1.00	WD 7	HIGGINS	R.HIP	POST OP
1.15	ED	JONES	SKULL	LOC
1.25	ICU BAY 6	AHMED	CXR	R.CRACKLES
1.35	ED	LAMB	CXR	PNEUMONIA
1.45	ED	SMYTH	L.KNEE	TWISTED
2.30	THEATRE	ALLAN	GAMP	R.WRIST
2.40	ICU BAY 7	ROUSE	CXR	POST C.V.C
2.55	ED	JOHNSTON	R. FOOT	?GOUT
3.05	WD 9	WU	CXR	POST OP

2. RADIOGRAPHY DEPT PHONE/MESSAGES LOG: Saturday, 01 Feb 2019 (extracts)

TIME	MESSAGE
11.30	CXR for Pt Lee on Wd 4
12.00	Send films for Pt Brown to ED
12.10	Dr Smith will be on pager from now on
12.35	CXR in ICU Bay 3, Pt Ramson
12.50	G.A.M.P. in theatre at approx. 1.45pm
Pager (12.50)	CXR for Pt on Wd 9
1.10	Films needed in theatre for Pt Higgins
1.20	CXR in ICU Bay 6, Pt Ahmed
1.40	Theatre ready in 5 minutes for G.A.M.P.
1.42	CXR in ICU Bay 7, Pt Rouse
	Told have to go to theatre – will go ASAP to do CXR Pager (2.00) ED – need to contact Dr on call
Pager (2.10)	ICU – Bay 7 still waiting, how long? – Delayed in theatre, will be there ASAP Pager (2.25) ED – need to do a C.T. later this evening
2.45	ICU – is film on Bay 7 ready? – Already sent
3.00	Dr Smith – What time for C.T.?
3.15	Brian (Dr on call) will be in 10 minutes late

3. DEPARTMENTAL POLICY DOCUMENT

DEPARTMENT OF RADIOLOGY

Policy on the Recall of Radiographic Staff

- 1) Calling in on-call Radiographer staff is the responsibility of the radiographer on duty only. It is the decision of the radiographer on duty as to whether additional staff is required.
- 2) Replacing staff absent through illness is not, in itself, considered grounds for calling in on-call staff.
- 3) On-call staff are to be given 45 minutes' warning prior to the time they are required in the hospital.

Writing Task:

Using the information given above, write a letter responding to Dr Page's memo. Address the letter to: Dr Ian Page, Director, Intensive Care.

In your answer:

- Expand the relevant notes into complete sentences
- Do not use note form
- Use letter format

The body of the letter should be approximately 180–200 words.

Any answers recorded here will not be marked.

BLANK

Occupational English Test**WRITING SUB-TEST: RADIOGRAPHY
SAMPLE RESPONSE: LETTER**

Dr Ian Page
Director
Intensive Care

10 February 2019

Dear Dr Page,

Re: Delays in response to ICU request

As Chief Radiographer, I have been asked by Dr Quirk to investigate the circumstances surrounding the delay in responding to an ICU request for Mr Rouse on Saturday, 01 February.

Responding to ICU requests is a top priority and we always attempt to respond to such requests as quickly as possible. On the day in question, one of our radiographers called in sick, so we were operating at half our normal staff level. Further complicating this was the fact that just prior to receiving notification for the request for a CXR in ICU, we received notice that a theatre case would be ready for us in five minutes, which needed top priority. Calling in the on-call radiographer was not considered as our policy states they must be provided 45 minutes notice prior to their arrival at the hospital. Unfortunately, the theatre case was delayed until 2.30 and the radiographer was not able to leave the theatre to attend to the ICU case until 2.40.

It would appear that on this occasion circumstances were not favourable. Normally, prompt, reliable service is provided, and we anticipate that this will continue in the future. Fortunately, it is rare that situations such as this arise.

I hope this has been of help.

Yours sincerely,

Chief Radiographer